

COUNTY OF MONMOUTH

JOHN R. FIORINO
COUNTY CLERK



HALL OF RECORDS
FREEHOLD, NEW JERSEY
07728

C974.94601

C631

1974

c.2

March 5, 1975

The Honorable Philip N. Gumbs
Board of Chosen Freeholders
Hall of Records
Freehold, New Jersey

Dear Director Gumbs:

It is my pleasure to submit to you and your fellow board members the annual report of the Monmouth County Clerk's Office for the year 1974.

A severe decline in real estate sales throughout the county for 1974 was reflected in a corresponding decline in revenue for our recording section. This problem, of course, can only be corrected by an upswing in the economy.

During the coming year we shall make various changes and modifications in the departments of the County Clerk's Office for the purpose of improving service to the residents of Monmouth County at the same, or hopefully lower costs.

I will be happy to consider any suggestions you or the members of the board may care to advance for the above purpose.

Sincerely,

John R. Fiorino

JRF-HET:jb

cc: The Honorable M. Raymond McGowan
Members, Monmouth Co. Board of Chosen Freeholders
Robert J. Collins, Clerk, Bd. of Chosen Freeholders
Robert M. Rubin, Public Information

ANNUAL REPORT OF THE COUNTY CLERK
OF MONMOUTH COUNTY
FOR THE YEAR 1974

JOHN R. FIORINO
COUNTY CLERK
MARCH 1, 1975

LAND RECORDS SECTION

1. Recording Operations

Deeds	15,204
Mortgages	14,994
Miscellaneous	<u>6,399</u>
Total	36,597

2. Filing Operations

Financing Statements	1,690
Mechanics Notice of Intention	762
Discharges of Mechanics' Notices of Intention	671
Stop Notices	90
Discharges of Stop Notices	36
Termination Statements (Financing Statements, Continuations and Assign- ments.)	848
Reimbursement Agreements and Discharges	4,249
Physician's and Hospital Liens Discharges	1,050 78
Institutional Liens	129
Bail Bonds Filed	1,328

Filing Operations Continued

Federal Tax Liens and Discharges	1,491
Real Estate and Chattel Mortgages Cancelled	10,462
Trade Names Filed	1,003
Discharge Trade Names	100
Building Contracts Filed	67
Lis Pendens Filed	531
Lis Pendens Recorded	27
Discharge Lis Pendens	265
Filed Maps	194
Exempt Firemen Certificates Filed	43

3. Machine Room

Xerox copies for other offices	2,846
Abstracts furnished to Tax Board and State Tax Equalization Program and the Assessors of all 53 Muni- cipalities	28,519
Total pages microfilms	98,165
Xerox copies Furnished. CC&C	4,680
Rolls of film recorded papers processed for security	68

Machine Room Continued

Average Daily Production, pages microfilmed 250 working days a year	313
Average daily production Xerox pages	114
Total Books Printed of 1824 machines	110
Xerox Copies furnished, public pages only	484
Rolls of Film, Cancelled Mortgages	11
Cancellations Filmed	10,462

4. Coin-op Copier

Number of copies produced in 1974	60,837
--------------------------------------	--------

5. Bookbinding Operations

The bookbinding services are obtained through the competitive bidding process and all work is performed in our own bindery located in the lower level Hall of Records

6. Miscellaneous

Revolver Permits Issued	118
Notary Public Oaths	898
County Clerk's Certificates Attached to Documents going out of State	440
Maps to American Blueprint Company	1311
ABC I.D. Cards Issued	625
Veterans Licenses Issued	34

7. Completion of Index

The Russell Index Company is completing the closing of the Grantor and Mortgagor Series for the period January 1, 1952 through December 31, 1967. Some of the work has carried over into 1975 - however this is part of the four year contract which ended Dec. 31, 1974. I do not anticipate further work in this regard until 1979-1980.

PASSPORT AND NATURALIZATION SECTION

Citizenship Papers Filed	182
Certificates Issued	196
Passport Applications	6,218
Persons Registered for Draft	387

Passport Fee was changed from \$2.00 to \$3.00 effective
September 18, 1974

Naturalization

Applications Pending	25
Petitions	3
Declarations of Intentions Pending	1
Declarations of Intentions Issued	4
Transfers	2 In 0 Out

ELECTION SECTION

Sample Ballots Mailed

1974 Primary Election	219,147
1974 General Election	226,325

Absentee Ballots Mailed (Approximately)

1974 Primary Election	2,500
1974 General Election	6,000
Special School and Fire Commissioners Elections	2,500

Election Districts

Election Districts 1973	355
Districts added 1974	<u>10</u>
Total	365

In 1974 the Election Section performed the following functions mandated under Title 19.

Canvassed the Primary and General Elections for the State, County and Municipal Candidates.

Prepared all Municipal Petitions for County Committes, Mayors, Councilmen and Township Committeemen.

Prepared County Petitions for Group Candidates or Individual Candidates, Independent Petitions for County Candidates.

Prepared all Primary Ballots for absentee Voting Sample Ballots and Machine Ballots.

COURT DEPARTMENT

January 1, 1974 to December 31, 1974

Number of cases instituted in Civil Courts	6,751
Number of papers filed in above cases	67,510
Number of Indictments and Accusations filed	1,434
Number of papers filed with Indictments and Accusations	14,340
Number of Municipal Court Appeals	291
Number of papers filed on Appeals	2,037
Number of Miscellaneous cases filed	374
Number of papers filed with miscellaneous cases	1,496
Number of Civil cases carried over from 1973	1,922
Number of Civil Cases added to Calendar in 1974	2,881
Total Number of Cases Listed in 1974	4,803
Number of Cases Disposed of	2,413
Number of Cases transferred to District Court	7
Number of Cases Pending as of December 31, 1974	2,530
Average number of cases added per month for 1974	241
Complaints filed in Domestic Relations Court in 1974	1,372
Complaints filed in Domestic Relations Court in 1973	1,173
Number of Complaints Disposed of in 1974	2,006
Number of Complaints Pending as to December 31, 1974	349
Number of Persons Interviewed in addition to those who have filed complaints	1,050

Court Department Continued

Complaints Filed in Juvenile Court for 1974	5,568
Cases Pending at the end of 1973	444
Complaints Disposed of	5,067
Number of Complaints Pending as of December 31, 1974	1,126

REVENUE SECTION

Realty Transfer Fees	\$479,206.50
Court Department	25,434.50
Miscellaneous Filing	102,304.10
Recording Fees	<u>284,291.91</u>
Total Revenue	\$891,237.01